



7.11-6
Sample A
(03-21-06)

WINDHAM SCHOOL DISTRICT BEREAVEMENT LEAVE REQUEST

I would like to request Bereavement Leave on the following Dates _____ as a
result of the death of my _____, I traveled to _____.

Employee Signature

(Print Name)

Principal/Department Head
 Approved Disapproved

Superintendent
 Approved Disapproved